User Manual
For
Registration: Foreign Individual
Visit www.goajpb.goa.gov.in where you can get the information about the Goa Investment Promotion and Facilitation Board as shown in Fig 1

![Fig 1](image1)

- User will then click on **Single Window** option in menu bar or **Goa Single Window System** as shown in Fig 2

![Fig 2](image2)
In order to register with the Single window system the click On the **Register** button as shown in **Fig 3**.
• Select to register under single window system Foreign Individual as shown in **Fig 4**.

![Fig 4](image)

• Once you select register under as Foreign individual, enter individual Mobile number and Email ID (This will be used by Government of Goa for all future communication)

Once the the mobile number and Email ID is entered, the OTP will be sent for the verification.

Enter the mobile OTP and email OTP and click on **Submit** button as shown in **Fig 5**.

![Fig 5](image)
Once the OTP is verified, enter Name, Date of birth, gender and address in respective textboxes. Select the country and enter passport number. Enter then desired username and set the password. Reenter the password and captcha code and click on **Register/Signup** button as shown in **Fig 6**.

**Fields marked as * are mandatory**