User Manual

For

Registration: Indian Individual
Visit [www.goaipb.goa.gov.in](http://www.goaipb.goa.gov.in) where you can get the information about the Goa Investment Promotion and Facilitation Board as shown in **Fig 1**

![Fig 1](image1.png)

- User will then click on **Single Window** option in menu bar or **Goa Single Window System** as shown in **Fig 2**

![Fig 2](image2.png)
In order to register with the Single window system click On the **Register** button as shown in **Fig 3**.

**Fig 3**

Select to register under single window system as Indian Individual as shown in **Fig 4**.

**Fig 4**
Once you select Indian individual enter individual Mobile number and Email ID (This will be used by Government of Goa for all future communications).

Once the the mobile number and Email ID is entered, the OTP will be sent for the verification.
Enter the mobile OTP and email OTP and click on **Submit** button as shown in **Fig 5**.

Once the OTP is verified enter Name, Address, Aadhar Number and PAN Number in respective textboxes.
Enter then desired username and set the password.
Reenter the password and captcha code and click on **Register/signup** button as shown in **Fig 6**.
Fields marked as * are mandatory